

# MEMO

**To:** Architectural and Engineering Candidates

**From:** Melissa Harris, Project Manager  
Sweetwater Hospital Association

**Date:** September 11, 2023

**Re:** Addenda of Retainage Percentage

For your information, as of September 11, 2023, Sweetwater Hospital Association is removing the language of requiring a retainage percentage on pages two (2) and seven (7) of the Request for Qualifications (Architectural & Engineering Professional Services).

Please contact me with any questions at 865-213-8399.

Project Information:

Owner: Sweetwater Hospital Association

Project Name: Intensive Care Building

RFQ ID# - A&E - 0001

RFQ Open Date: September 1, 2023

RFQ Close Date: September 15, 2023 at 5:00 PM EST